



## MICHIGAN GARDEN CLUBS, INC. STATE BOARD VOLUNTEER

**Term: June 2021-May 2023**

The mission of Michigan Garden Clubs, Inc. is to provide leadership in education, resources and networking opportunities for its members to promote the love of gardening, floral design, landscape design, civic and environmental responsibility. To achieve this mission, we need your assistance and participation.

The Michigan Garden Clubs, Inc. (MGC) Board is made up of Elected Officers, President-appointed Officers and President-appointed Board Members. The Elected Officers are: The MGC President, 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> Vice-Presidents, the Treasurer, the Recording Secretary, and the District Directors. Additional officers are appointed by the President and approved by the Board. These officers are: Finance Chair, Parliamentarian, and Corresponding Secretary. The combined Elected and Appointed Officers along with the Advisory Council Chair (Immediate Past-President) form the Executive Committee. Additional Standing or Special Committees may be established by the President and the positions approved by the Board. Chairs of these Committees may then be appointed by the President and become Board members.

Generally, the Board meets four times per year: at the State Conference, usually held in June and three additional times in September, November and April, usually during the first full week of the month. The Executive Committee and the Finance Committee currently meet the day before each Board meeting. The Executive Committee generally meets one or two additional times during the year, as does the Finance Committee. The District Directors have been meeting as a committee the day before the Board Meeting. We will plan some of these via Zoom and some in-person meetings. The in-person meetings usually meet in the Lansing area.

Traditionally, there have been approximately sixty dedicated Board Members who have volunteered their time and talent to help assure that MGC is focused and able to serve the needs of our member clubs. As we have listened to our MGC club members we find there are many people who would like to contribute their skills and time to MGC, but the commitment of going to meetings along with doing the job, is too much. We are trying to be more flexible and plan to continue that during this next term. Perhaps we can tailor more activities to utilize skills as an 'Administrator' without requiring you to be a Board Member.

Please look at the Technologies, Schools and Activities lists to see if there's an area where you would like to participate.

<b>Technologies/ Skills / Expertise:</b>			
Microsoft Access		Websites	Facilitative Leadership
Microsoft Excel		Facebook	Organizational Dynamics
Microsoft Word		Instagram	Strategic Planning
Adobe Acrobat		Mac <--> Microsoft	Accounting
Newsletters		Teleconferencing	Team Building
Parliamentary Procedure		Problem Solving Processes	Graphic Design
Photographer/Photography		Publicity	Conflict Resolution
Other:			

<b>Schools and Education:</b>			
Artistic Crafts		Judge Credentials	MAAJ
Environmental School		Gardening School	MCC
Flower Show School		Landscape Design School	
Flower Show Symposium		Consultant Credentials	

Maybe your interest or passion lies with the following kinds of activities:

<b>Activities and Passions:</b>			
<b>Awards</b>		<b>Civic Affairs</b>	<b>Gardening/Conservation</b>
Yearbook Awards		Blue & Gold Star Memorials	Pollinators
Life Memberships		Legislation	Healing Gardens
Smokey Bear/ Woodsy Owl		Habitat for Humanity	Native Habitat
MGC Scholarships		Civic Beautification	Loda Lake; Wildflowers
NGC Scholarship		Historic Preservation	Youth Gardening
Grants		Global Partners Running Water	Horticulture Issues
			Environmental Issues
		<b>Member Services</b>	
<b>Communications</b>		Roster and Database Mgmt	<b>Other:</b>
Publicity		GTEP	
Marketing and Advertising		MGC Signs and Nametags	
MGC Photographer		Chaplain	
MGC Newsletter		Hospitality	
Constant Contact Services		Event Planning	
		MGC Merchandise	
		Stationary	

This form will be available on the "Members Only" side of our website, [www.migardenclubs.org](http://www.migardenclubs.org). If you are interested in utilizing your skills at the state level, please download it, and save the form to your computer. Fill it out, checking boxes of Skills, Schools, Activities that are of interest to you, or if you are not sure, add something under other. Also fill out the section below with your personal information. Save the completed form and send it to: Monica Taylor, MGC, Inc. President-Elect at 12293 168<sup>th</sup> Ave. Grand Haven, MI 49417 or email it to me at [1stVP@migardenclubs.org](mailto:1stVP@migardenclubs.org). By all means, call me, 616-607-8264, if you have a question or suggestions.

**Your Name:**

**Email:**

**Street Address:**

**Phone:**

**City:**

**State:**

**Zip code:**

**Garden Club:**

**District #:**

**YOUR STORY: TELL US ABOUT YOURSELF (Attach if more space needed.)**