



NATIONAL GARDEN CLUBS

# LANDSCAPE DESIGN SCHOOL

## Course 4

Series 23

In-person

Monday & Tuesday

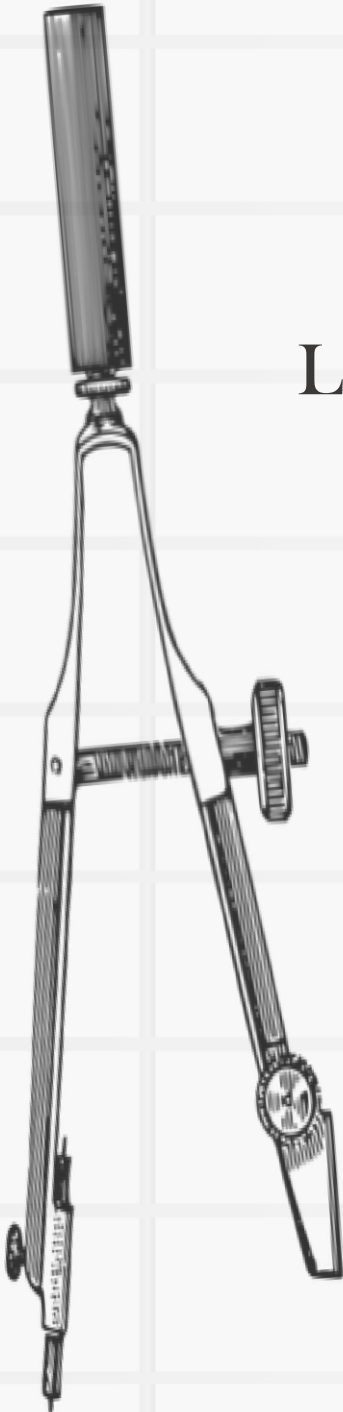
September 22 - 23, 2025

8:30 AM - 4:15 PM

MSU Federal Credit Union

Headquarters Building 1

3777 West Road East Lansing, Michigan





# LANDSCAPE DESIGN SCHOOL

## COURSE 4

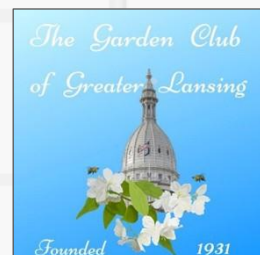
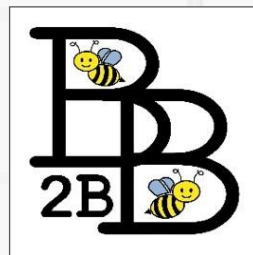
is sponsored by:

Michigan Garden Clubs

National Garden Club Central Region

MGC District 2B

The Garden Club of Greater Lansing





Suggested

## OVERNIGHT ACCOMMODATIONS

Hampton Inn by Hilton East Lansing

2500 Coolidge Road, East Lansing, MI 48823 (517) 324-2072

Graduate by Hilton East Lansing

133 Evergreen Ave, East Lansing, MI 48823 (517) 348-0900

Hyatt Place Lansing - East

2401 Showtime Dr, Lansing, MI 48912 (517) 679-7600

Holiday Inn Express & Suites East Lansing, an IHG Hotel

2924 West Rd, East Lansing, MI 48823 (517) 333-0300

TownePlace Suites Lansing North

3010 Wood St, Lansing, MI 48906 (517) 275-7200



## INSTRUCTORS

### Timothy Banfield, PLA, ASLA

President/Owner of Outdoor Living, Inc. and a Licensed Landscape Architect and  
Licensed Residential Builder in the State of Michigan.

### Mike Holmes, Michigan Licensed Landscape Architect

Landscape Industry Trade Seminars, 1992 to Present

Topics ranging from: Insect infestations, planting, hardscape, lighting, business  
management, garden design, new plant introductions, estimating, photography.

### Peter J. Motz, Retired Landscape Architect

Owner of a landscape contracting firm

Pete is a past president of the Michigan Nursery and Landscape Association  
and formerly an adjunct professor at Lansing Community College.

He is a graduate of Michigan State University.

### Carolyn Miller, M.A. Biology

Carolyn is the Plant Recorder/Invasive Species Coordinator  
at Michigan State University.

She is responsible for mapping and recording data for trees and shrubs  
across the 5000-acre campus, using GPS and GIS technologies.

In addition, she coordinates invasive species removal in natural areas and  
along the Red Cedar River.

She is the owner of Two Green Thumbs Gardening, LLC, Lansing, MI  
where she consults, designs, and installs native landscapes around the  
Lansing area, focusing on urban yards.



## ADDITIONAL INFORMATION

Please review the Video and Slideshow below before classes begin:

### Ingham County's Montgomery Drain

[PDF Slideshow](#)

[Video](#)

### Materials Needed for Class

Each student will need a clipboard and pencils with erasers for the site evaluation. A copy of the Evaluation form will be included with your materials that will be emailed prior to the class.







# **CURRICULUM**

**Monday, September 22, 2025**

**8:30 AM - 9:00 AM    Check-in**

**9:00 AM - 10:00 AM**

**HISTORY AND DEVELOPMENT OF COMMUNITY GARDENS**

**Tim Banfield**

**10:00 AM - 10:15 AM Break**

**10:15 AM - 11:15 AM**

**Contemporary Landscape Design Trends**

**Pete Motz**

**11:15 AM - 12:15 PM**

**Community Participation in Landscaping Designs**

**Tim Banfield**

**12:15 PM - 1:00 PM Lunch**

**1:00 PM - 2:00 PM**

**SUBURBAN DESIGN**

**Mike Holmes**

**2:00 PM - 2:15 PM Break**

**2:15 PM - 3:15 PM**

**GUIDELINES FOR EVALUATING LANDSCAPE DESIGN OF RESIDENTIAL, PUBLIC AND  
COMMERCIAL PROPERTY**

**Tim Banfield**

**3:30 PM- 4:00 PM    Review**



# CURRICULUM

Tuesday, September 23, 2025

8:30 – 9:00 Check in behind Marshall Music, 3240 E Saginaw St, Lansing, MI 48912

9:00 AM – 10:00 Montgomery Drain Site Visit

Tim Banfield, Mike Holmes

10:30 AM - 11:30 AM Private Home Site Visit

Tim Banfield, Mike Holmes

12:00 PM - 1:00 PM Lunch back at MSUFCU Headquarters 1

1:00 PM – 2:00 PM

Review Site Visit Evaluations

Tim Banfield, Mike Holmes

2:00 PM – 2:15 PM Break

2:15 PM – 3:15 PM

SPECIAL TOPIC: LANDSCAPE WITH NATIVE TREES TO HELP THE ENVIRONMENT

Carolyn Miller

3:15 PM- 4:15 PM Review



## COST

Registration Fee: \$55

Non-Member Registration Fee: \$90

Registration starts July 15, 2025

**REGISTRATION DEADLINE: SEPTEMBER 8, 2025**

All cancellations will incur a 10% fee.

No refunds after the registration deadline.

There will be a 10% late fee after the registration deadline,  
if registration is accepted by the Chair.

Payment will be accepted on-line when you register.

If you are unable to pay on-line, you may request to pay by check,  
*but you must still register on-line.*

Please email Ronalee Polad for instructions:

[rpolad@migardenclubs.org](mailto:rpolad@migardenclubs.org)

Lunch and Continental Breakfast is included

Please contact Ann Schoals with any food allergy and dietary concerns:

[aschoals@gmail.com](mailto:aschoals@gmail.com)





## EXAM

### For Consultants Certification

All Michigan Garden Clubs (MGC) members who successfully complete all four courses with exam results at 70% or higher will qualify for title of National Garden Clubs (NGC) “Landscape Design Consultant.”

The exam and the course evaluation will be available online. The link to the exam and the evaluation will be emailed to participants on September 25, 2025. The test and evaluation will be available from noon on September 26 until 11:00 pm on October 4, 2025. Participants will have 3 hours to complete the test in one session. Do not log out or turn off the computer during the test.

There will be 30 multiple questions on material covered in the classroom. The exam may be completed using your class material and notes.

The Site Plan Visit and Evaluations that participants complete during class is worth 40 points toward the final score.

Nonmembers may complete the courses and the exam, join an MGC garden club within a year from the last course, and become an NGC “Landscape Design Consultant.”

All MGC Landscape Design Consultants also automatically become a member of the MGC Michigan Consultants Council at no cost.

There is also an option of continuing education to renew an NGC “Landscape Design Consultant” title every five years.



## IMPORTANT NGC FORMS for Consultant Certification

All attendees seeking credit for this program must have an NGC Form 6 or 7 on record with the MGC School State Chair.

If this is your first course, fill out a Form 6,  
or your first Refresher, fill out Form 7. Follow the links below:

### NGC Form 6

[Click here for NGC Form 6](#)

### NGC Form 7

[Click here for NGC Form 7](#)

Submit your completed Form 6 or Form 7 via email to:

Deb Plichta

[dplichta@migardenclubs.org](mailto:dplichta@migardenclubs.org)

If you are from out of state, please request  
an official record from your State School Chair.

*Note: All lectures and tours must be attended for credit to be given.  
If you have a disability and need accommodation, please contact the  
local chair before registration to facilitate accommodation.*



## COMMITTEE

### Garden Club of Greater Lansing

Joan Lenhard, Local Chair

Ann Schoals

Sue Kesti

Ronalee Polad

Ronnie Dush, DeWitt Millennium Garden Club

### Michigan Garden Clubs, Inc.

[migardenclubs.org](http://migardenclubs.org)

Lisa Robinson, President

Deb Plichta, State Landscape Design Chair

Joan Lenhard, District 2B Director





## CONTACT US

All communication with registrants will be via email.

Please save Local Chair Joan Lenhard's email in your contacts so our communication with you does not go to your spam folder.

[jmm.lenhard@gmail.com](mailto:jmm.lenhard@gmail.com)

For further information on all NGC Schools,  
please visit the websites below:

Michigan Garden Clubs (MGC)

[www.migardenclubs.org](http://www.migardenclubs.org)

National Garden Clubs (NGC)

[www.gardenclub.org](http://www.gardenclub.org)







## JOIN US!

There are several MGC garden clubs  
in the Southwest Michigan area.

Please go to:

[migardenclubs.org](http://migardenclubs.org)

and click the “Join Us” tab  
on the ribbon near the top of the page.

***Become a member***





## REGISTER

If you wish to register, please click on the green box below.  
You will be re-directed to Michigan Garden Clubs website  
to complete your registration.

Register for  
**LANDSCAPE DESIGN SCHOOL**  
Course 4  
by clicking here

By clicking the registration box above,  
you acknowledge that you understand the information  
presented in this brochure, and wish to register.

*Note: Any photos taken at this event may be used  
in upcoming informational and promotional materials.*

*If you do not want your photo used, please notify the School Registrar when you check in.*